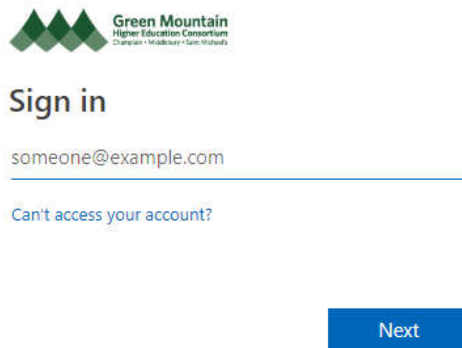# Steps for navigating to the Oracle Application
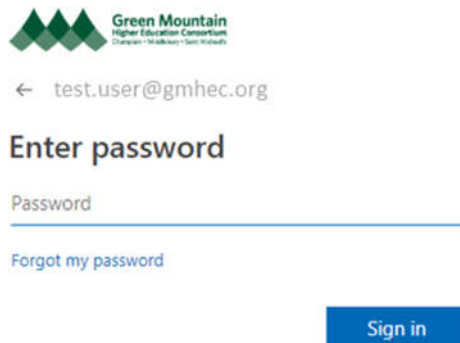
Oracle access is provided via a "My Apps" portal that utilizes your college login credentials for signing in. This is an easy way to sign into Oracle without having to remember another set of passwords.

1. Point your browser at http://myapps.microsoft.com/gmhec.org
2. This will open the GMHEC Sign in page:

3. Enter your work email address as the username. Click "Next"
4. You will be prompted for your password, enter the one you use for your email. Click "Sign in"

5. Next, you may see a prompt asking if you would like to Stay Signed In. Make a selection of your choice. Clicking "Yes" will increase the duration that you remain signed in

Green Mountain
Higher Education Consortium
Champlain • Middlebury • Saint Michael's

test.user@gmhec.org

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

☐ Don't show this again

No	Yes

6. Once the sign-in completes successfully, you will see a screen that looks like this:

Green Mountain
Higher Education Consortium
Champlain • Middlebury • Saint Michael's

🔔 Your Name
GREEN MOUNTAIN HIGHER EDUCATION CONSORTIUM

Apps

🔍 Search apps

blackbaud Blackbaud   ⬤ Oracle

7. Click on the Oracle icon and you will now be taken to the Oracle application
8. If you do not see the app you need or for any other issues, please contact Helpdesk at support@gmhec.org