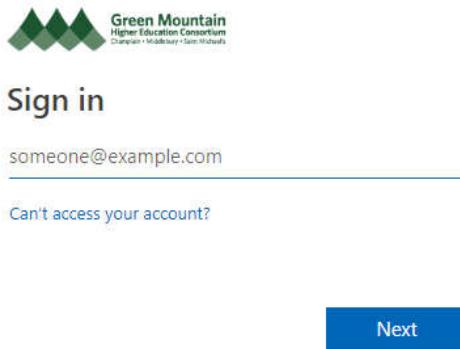


Steps for navigating to the Oracle Application

Oracle access is provided via a “My Apps” portal that utilizes your college login credentials for signing in. This is an easy way to sign into Oracle without having to remember another set of passwords.

1. Point your browser at <http://myapps.microsoft.com/gmhec.org>
2. This will open the GMHEC Sign in page:



The image shows the GMHEC Sign in page. At the top is the Green Mountain Higher Education Consortium logo, featuring three stylized green mountains. Below the logo is the text "Green Mountain Higher Education Consortium" and "Dartmouth • Middlebury • Saint Michael's". The main heading is "Sign in". Below the heading is a text input field containing "someone@example.com". Underneath the input field is a link "Can't access your account?". At the bottom is a blue "Next" button.

3. Enter your work email address as the username. Click “Next”
4. You will be prompted for your password, enter the one you use for your email. Click “Sign in”



The image shows the "Enter password" page. At the top is the Green Mountain Higher Education Consortium logo. Below the logo is a text input field with the placeholder "← test.user@gmhec.org". The main heading is "Enter password". Below the heading is a text input field labeled "Password". Underneath the input field is a link "Forgot my password?". At the bottom is a blue "Sign in" button.

5. Next, you may see a prompt asking if you would like to Stay Signed In. Make a selection of your choice. Clicking “Yes” will increase the duration that you remain signed in



test.user@gmhec.org

Stay signed in?

Do this to reduce the number of times you are asked to sign in.

Don't show this again

No

Yes

- Once the sign-in completes successfully, you will see a screen that looks like this:

- Click on the Oracle icon and you will now be taken to the Oracle application
- If you do not see the app you need or for any other issues, please contact Helpdesk at support@gmhec.org