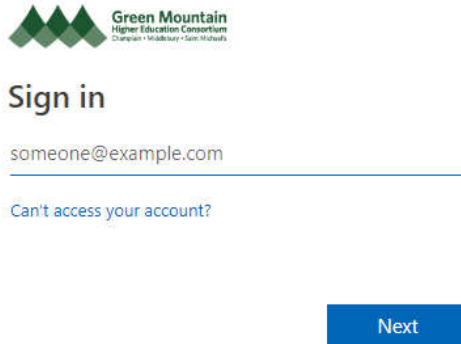


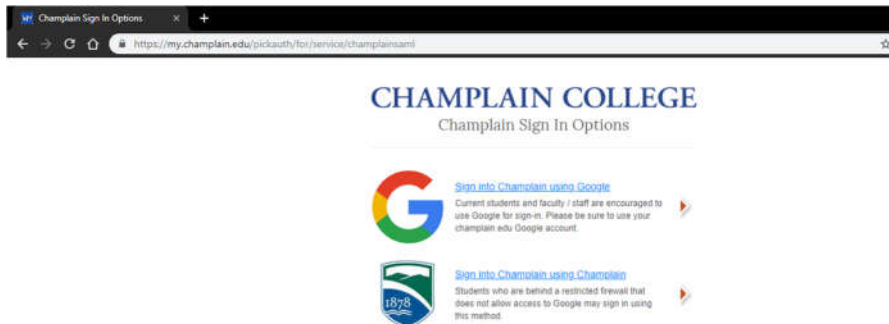
Steps for navigating to the Oracle Application

Oracle access is provided via a "My Apps" portal that utilizes your college login credentials for signing in. This is an easy way to sign into Oracle without having to remember another set of passwords.

1. Point your browser at <https://www.champlain.edu/faculty-and-staff>
2. Under "Links that require Log In", select "Oracle Finance"
3. This will open the GMHEC Sign in page:



4. Enter your work email address as the username. Click Next
5. You will be redirected to the standard login page for the College:



6. Select "Sign into Champlain using Google"
7. Once the sign-in completes successfully, you will see a screen that looks like this:



8. Click on the Oracle icon and you will now be taken to the Oracle application
9. If you do not see the app you need or for any other issues, please contact the Champlain Helpdesk - champsupport@champlain.edu